

IP  
is our  
VIP

# For Attention of Employees

(Insured Persons)

## accessing ESI services

- If you are joining/switching over job and already registered with ESI Registration No. (Insurance No.) please inform the same to your new Employer.
- Certain benefits are based on your length of contribution. Hence registering yourself with existing ESIC Insurance No. on change of employment will entitle you to such enhance/contribution related benefits.
- You can continue to use your any existing ESI Card for availing medical and other benefits even on change of employment/Employer.
- Visit ESIC Pehchan Card camp with your family members for giving biometrics for new permanent smart card within 15 days of issue of TIC if you have not enrolled for /received any Smart Pehchan Card. TIC is valid for 90 days only and we would issue permanent Pehchan Card before that.
- If you have enrolled for **permanent** Pehchan card while with your earlier employer but did not receive Pehchan card, you can still receive the same from them or approach our ESIC Office for the purpose.
- Your new Smart Pehchan Card is permanent and will be valid on change of employment/employer also. Always disclose your Smart Pehchan Card No. to new employer while changing the job.
- Provide your **mobile/telephone/e-mail/family details** etc. particulars to your Employer for updating in the portal– to enable us approach you to deliver services/advice quickly.
- **Always** carry your **Smart Pehchan Card** and/or **computer generated OPD Slip** while visiting ESI Dispensary/Hospital. You will get the facilities faster with these. Your previous history can be easily seen to improve treatment.
- Send your queries to [itcare@esic.in](mailto:itcare@esic.in) for any clarification/help.

**HELP US TO SERVE YOU BETTER**

कर्मचारी राज्य बीमा निगम

