



SUB REGIONAL OFFICE MAROL
EMPLOYEES' STATE INSURANCE CORPORATION
(An ISO 9001:2008 Certified organization)
"PANCHDEEP" BHAVAN: P.9, ROAD No.7
MIDC, ANDHERI (E), MUMBAI-400 093.

Tel: 2822 5568/9 & 2822 6456 Tele-Fax: 2830 3542

E-mail: dir-marol@esic.nic.in - Website: www.esic.nic.in

No.35/D/11/21/GH/Water Coolers

Date:-13/10/2016

To,

Sub – Quotation for Non Comprehensive AMC of Water Coolers.

Sir,

Sealed Quotations are invited for non comprehensive AMC of Water Coolers for this office as per the details given below. You are therefore requested to submit the sealed quotations with terms and conditions given below.

Sr. No	Particulars	Number of units	Rates for 2 Years AMC/ per unit per year (inclusive of all taxes)	Total amount
1	Voltas Water Dispenser mini magic pure [Floor, installed at floor lever] with Online Kit.	3		
2	Voltas Water Dispenser mini magic pure – [Table Floor, installed at Table/Platform] with Online Kit.	2		
3	Voltas Water Cooler PSS 40/80	2		
4	Voltas Water Cooler FSS 20/20	2		
5	Blue Star Model: PC480. 80 Liters	1		

Location of the above mentioned Coolers:-

I)	Voltas Water Dispenser mini magic pure [Floor, installed at floor lever]	Quantity
1	Branch Office Vasai,ESI Corporation, Nirav Cooperative Housing Society Room No.13. First Floor, Anand Nagar, Near BSNL Office Vasai [W] Dist:-Palghar.	01
2	Branch Office,Jogeshwari & Goregaon.ESI Corporation,Riddhi-Sidhi Apartment, 1st Floor, 10, Jawahar Nagar, Goregaon (W),MUMBAI – 400062.	01
3	Branch Office, Borivali & Kandivali. ESI Corporation,Staff Quarters Type IV – A, Block I & II, ESIS Hospital,Kandivali (W),MUMBAI – 400067.	01

II)	Voltas Water Dispenser mini magic pure – [Table Floor, installed at Table/Platform]	Quantity
1)	Branch Office Irla, ESI Corporation,Bldg.No.14, Ground Floor,ESIC Nagar, Andheri (W), MUMBAI – 400053.	01
2)	Branch Office Mira Road,ESI Corporation,A/62 Amisha Building, Flat No.102, Sector 01, Opposite Shanti Shopping Complex. Mira Road [E].	01

III	Voltas Water Cooler PSS 40/80	Quantity
1	Sub-Regional Office Marol Panchdeep Bhavan, Plot No.P9,Road No.7 MIDC Marol Andheri East Mumbai-400093	2

IV	Voltas Water Cooler FSS 20/20	Quantity
1	Sub-Regional Office Marol Panchdeep Bhavan, Plot No.P9,Road No.7 MIDC Marol Andheri East Mumbai-400093	2

V	Blue Star Model: PC480. 80 Liters	Quantity
1	Sub-Regional Office Marol Panchdeep Bhavan, Plot No.P9,Road No.7 MIDC Marol Andheri East Mumbai-400093	1

Terms & Conditions :-

Sr.No	Terms & Conditions
1	The quotation / Rate List Should be typed on Letter Head of the firm in given proforma.
2	No cutting/over writing will be accepted.
3	The validity of rates quoted will be for period of “Two Year” from the date of finalizing of quotations / rate by committee appointed by Director SRO Marol. However Director SRO Marol is at discretion to extend the validity for further period on same terms, conditions and rates.
4	The quotations will not be accepted by Fax/E-mail or any such electronic data transfer form.
5	Service providers needs to submit performance security deposit of Rs. 2000/- in form of Demand Draft in favour of “ESIC Fund A/c No.1”. Which will be returned to agency after expiry of contract without any interest
6	Performance Security Deposit will be forfeited in case of stop of work for any reason.
7	Performance Security Deposit will be refunded without interest after 3 months of satisfactory completion of the contract
8	Four Periodical Service Visit every year during the period of contract, when the Water Cooler should be thoroughly checked, cleaned and adjusted.
9	You needs to prepare Log Book for Four Periodical Service which should be signed by location Incharge where Water Cooler is installed or General Branch Official after every servicing.
10	Additional Visit during contract period as an when required due to break down, malfunctioning should be attended within One day from the date of lodging complaint and will be free of cost.
11	Penalty of Rs. 100/- (Rs. One hundred Only) per day will be deducted from the pending bills or performance security Deposit, in case any of complaints not attended in time.
12	Rate quoted for per unit for 2 year AMC would be lumpsum rate and will remain same in case of No. Of units increased during contract period. Contract period for AMC of additional units will be counted from the date of work order issued for additional units AMC.
13	Payment will be made quarterly after receiving satisfactory certificate from the location incharge. Applicable taxes will be deducted at source at the time of settlement of bills. TDS certificate will be issued.
14	The agency shall not engage any sub-contractor or transfer the contract to any other person in any manner.
15	In the event of any breach/violation or contravention of any terms and condition contained therein or stop the work for any reason by the contractor, the security deposit will be forfeited.
16	Director SRO Marol reserved rights to terminate contract and forfeit security deposit, if service found unsatisfactory or complaints received from users.
17	Director, SRO Marol has reserved the right to accept/reject the quotation without assigning any reason thereof. No correspondence in case of rejected quotations will be entertained.
18	If the tender is sent by post, it must be received in this office in time. Proof of postage will not be considered as evidence of timely submission of tender.
19	The corporation reserves the right not to accept the lowest quotation or to divide the whole or part of the order among a number of tenderers without assigning any reason thereof.
20	No Quotation will be accepted after closing date and time.
21	To check the conditions of the water cooler you can visit our Office and various branch offices during office hours after taking prior permission from Superintendent, General branch, SRO Marol Andheri (E)

Please send your quotation in sealed envelope superscribed as “**Quotation for Non Comprehensive AMC of Water Coolers**” addressed to “Director, General Branch, 2nd floor, Sub Regional Office Marol, Panchdeep Bhavan, Plot No.P9, Road No.7, MIDC Marol Andheri (E), Mumbai-400093 at 2nd floor General branch, Sub Regional Office Marol, Panchdeep Bhavan, Plot No.P9, Road No.7, MIDC Marol Andheri (E), Mumbai-400093 **latest by 03/11/16 up till 1.00 PM**. Sealed quotations received will be opened on 03/11/16 at 3.00 PM

Yours faithfully

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(Nischal Kumar Nag)
Dy.Director (Genl.Branch)