

**FORMAT**  
**OFFER FOR THE ACCOMMODATION**

1	Name of City	;	
2	Covered Area of the property (a) Carpet Area (b) Total Covered Area (c) No. of Rooms (d) No. of Toilets	; ; ; ; ;	
3	No. of Storeyes i.e. Single/Double/Triple	; ;	
4	Ownership (in whose Name) (Attach Documentary Proof)	; ;	
5	Any Encumbrance (Attach Affidavit for ref. Encumbrance)	; ;	
6	Location Address of the Property	;	
7	Distance (in Kms) from the Main Road (specify road) Railway Station Bus Stand	; ; ; ; ;	
8	Approved plan of the Building with signature (Please Attach drawing)	;	
9	Rate per Sq.ft. Of the Carpet Area (Both in figures & word) Inclusive of Taxes, Duties, Levies, Parking & Maintenance Charges.	;	
10	Sanctioned load (attach copy of latest Paid Electricity Bill)	;	
11	Complete Address & Contact Details ( I ) Mobile & Land line No.'s ( ii ) Fax No. ( iii ) E-mail Id.	;	

Date:

(OWNER'S SIGNATURE)

Note: This page as well as other enclosures should be duly signed failing which offer shall be treated as invalid.