



Regional Office Maharashtra
EMPLOYEES STATE INSURANCE CORPORATION
Panchdeep Bhavan : 108, N. M. Joshi Marg :
Lower Parel : Mumbai-400 013
(An ISO 9001 : 2008 certified organization)
http:// www.esicmaharashtra.gov.in

No.31-B-21/(11)1/2014- ICC-Estt.I

Date: 2/5/2014

MEMORANDUM

Sub: Setting up of "Internal Complaints Committee" in connection with the Sexual/Harrassment of Women at workplace (Prevention, Prohibition and Redressal)Act, 2013.

In pursuance to Hqrs. Office letter No. A-12/18/1/Policy/14-SCT dated 13/3/2014 and under Section 4 The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 published in The Gazette of India (Extraordinary) dated 23/04/2013, the Regional Director has approved the "**Internal Complaints Committee**" consisting of following members for ESIC Regional Office Mumbai to provide protection against sexual harassment of women at workplace and for the prevention and redressal of complaints of sexual harassment and for matters connected therewith or incidental thereto.

1.	Dr. Pratima Bajpai	Medical Referee(Kurla)	Presiding Officer
2.	Ms Meena Gopal	Associate Prof & Chair Centre for Development Studies School of Development Studies Tata Institute of Social Sciences.	External Member
3.	Shri Narsingh	Joint Director	Member
4.	Smt. Amita Kapadia	Office Superintendent	Member
5.	Smt. Deepa Nair	Office Superintendent	Member Secretary

The Presiding Officer and every Member of the Internal Committee shall hold office for such period not exceeding three years from the date of issue of this order.

All the women employees of ESIC Mumbai are, therefore, informed that their grievances, if any, may be brought to the notice of "Internal Complaints Committee" R.O. ESI Corporation, Panchdeep Bhavan, Lower Parel, Mumbai 400 013".


B.BALKRISHNA
DY.DIRECTOR

Copy to :-

1. All members of "Internal Complaints Committee" alongwith the copies of the Act,2013.
2. PS to R.D./SSMC R.O. Mumbai
3. PGIMSR MGM Hospital Parel
4. All Branches/ Branch Offices at R.O. Lower Parel
5. The Director General (SCT), ESIC Hqrs Office, Panchdeep Bhavan, CIG Marg, New Delhi-110002
6. EDP Branch with the request to upload the same in the ESIC Website.
7. The Website Content Manager, Hqrs. Office, ,ESIC Hqrs. Office, Panchdeep Bhawan, CIG Marg, New Delhi-110002 for uploading in the ESIC website.