



SUB REGIONAL OFFICE MAROL  
EMPLOYEES' STATE INSURANCE CORPORATION  
(An ISO 9001:2008 Certified organization)  
"PANCHDEEP" BHAVAN: P.9, ROAD No.7  
MIDC, ANDHERI (E), MUMBAI-400 093.

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No.35/D/Misc/Caretaker/12

Date:-17/07/2017

Subject:- Sealed Quotations for weeding out scrap iron

Sir,

Sealed quotations are invited for weeding out scrap iron material at ESIC SRO Marol, Andheri (E), Mumbai-93. You are requested to submit the quotation with terms & conditions given below :

Sr.No	Terms & Conditions
1	The quotation/rate list should be typed/printed on Letter Head of the firm with Taxes (if any)
2	No corrections / over writing in the tenders will be accepted and such tenders will be treated invalid.
3	The scrap iron material is lying at SRO Marol premises, the vendor/ contractor may visit General Branch, 2nd Floor, Sub Regional Office Marol, Panchdeep Bhavan, Plot No.P.9, Road No.7, MIDC Marol Andheri (E), Mumbai-400093" between 10:00 AM to 04:00 PM on any working hours from Monday to Friday.
4	The validity of rates quoted will be for period of "One Year" from the date of finalizing of quotations / rate by committee appointed by Jt.Director(I/c) SRO Marol. However Jt.Director(I/c) is at discretion to extend the validity for further period on same terms, conditions and rates.
5	The quotations submitted will be valid for acceptance for a period of Sixty Days from the date of submission of quotations.
6	If rates/quotation of two or more parties happen to be equal, final decision will be taken by the Joint Director(I/c). The Corporation reserves the right not to accept the highest quotation or to divide the whole or a part of the order among a number of tenderers without assigning any reason thereof.
7	The quotation should reach the under signed for consideration on or before 07/8/2017 up to 04:00 PM. No quotation will be accepted after closing date and time.
8	Applicable taxes will be deducted at source at the time of settlement of bills. TDS certificate will be issued.
9	Mention taxes, if any while submitting the quotations.
10	Jt.Director(I/c), SRO Marol Andheri (E) has reserved the right to accept/reject the

	quotation without assigning any reason. No correspondence in case of rejected quotations will be entertained.
11	The quotation should be duly signed and kept in sealed envelope superscribed as “Quotation for weeding out of scrap iron with due date and addressed to “Jt.Director (I/c), General Branch, 2nd Floor, Sub Regional Office Marol, Panchdeep Bhavan, Plot No.09, Road No.7, MIDC Marol Andheri (E), Mumbai-400093. The quotation should be submitted at General Branch, 2nd Floor, Sub Regional Office Marol, Panchdeep Bhavan, Plot No.09, Road No.7, MIDC Marol Andheri (E), Mumbai-400093.
12	Incomplete quotations which do not comply with all the above instructions are liable to be summarily rejected.

You are requested to submit your quotation for the same in Sealed Envelope superscribed as “Quotation for Weeding out of scrap iron” with due date address to “Jt.Director(I/c), General Branch ,Sub Regional Office Marol, Panchdeep Bhavan, Plot No.P9, Road No.7, MIDC Marol Andheri (E),Mumbai-400093” at 2nd Floor General branch, Sub Regional Office Marol, Panchdeep Bhavan, Plot No.09,Road No.7, MIDC Marol Andheri (E), Mumbai-400093.The Date and time for opening of Sealed quotations received will be informed telephonically and through e-mail .

Yours faithfully

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(Nischal Kumar Nag)  
Dy.Director