**Tender Notice No. 31-D-15-11/Furniture/2014/General Branch (Vol-I)**

# EMPLOYEES' STATE INSURANCE CORPORATION

REGIONAL OFFICE (MAHARASHTRA)

TENDER DOCUMENT

FOR

SUPPLY OF STAINLESS STEEL TROLLIES

REGIONAL OFFICE (MAHARASHTRA)
EMPLOYEES' STATE INSURANCE CORPORATION
**(An ISO 9001:2008 Certified Organization)**
108, Panchdeep Bhavan, N.M.Joshi Marg, Lower Parel, Mumbai-400 013.
Tel No.:022-612 097 00/9 Fax: 022-249 21 701/612 09741

**No. : 31-D-15-11/Furniture/2014/Gen.Br.(Vol-I)** **Date : 20/08/2014**

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|---|---|
| **LAST DATE OF SUBMISSION OF BID** | **27/08/2014 (3:00 PM)** |
| **BID OPENING DATE & TIME** | **27/08/2014 (4:00 PM)** |
| **BID OPENING PLACE** | **Regional Office Mumbai** |

**NOTICE INVITING TENDER FOR**
**SUPPLY OF STAINLESS STEEL TROLLIES**

Employees' State Insurance Corporation is a statuary organization working under administrative control of Ministry of Labour & Employement ,Govt.of India caters to needs of the Insured Persons covered under The ESI Act, 1948 .

Sealed tenders are invited from reputed supplier/parties/distributors/dealers/firms having well established business/office/establishment **located within Mumbai and Thane** region for supply of Stainless Steel Trolley as per specification on **aforesaid address** .

**ELIGIBILITY CRITERIA :**

1. The bidder should invariably quote for, supply of Stainless Steel Trolly as follows :

- **Size - 36" X 20" X 40"**
- **Made of S.S. 304 material**
- **4 Castors**
- **3 Shelves**

1. The bidder must have adequate experience for supply / execution of similar type of work in ESIC, Govt.offices/ PSUs / Bank and other similar organizations. Necessary supporting documents must be submitted along with the tender as proof.

2. The bidder should not be under a declaration of ineligibility for corrupt and fraudulent practices or any other reason, whatsoever or have not been debarred or **blacklisted** similar type of work by ESIC/ Government Offices/PSU/Banks or any other similar organizations.

**PROCEDURE FOR SUBMISSION OF BID :**

1. Tender should be submitted in **One closed** envelop a/w Broucher marked as **"Tender for Supply of Stainless Steel Trollies"** in bold letters addressed to Sr.No. 2.

2. Tender should be addressed to "**Regional Director, General Branch-I, E.S.I.Corporation, Panchdeep Bhavan, N.M.Joshi Marg, Lower Parel, Mumbai - 400 013**.

3. Tender should be dropped in the **Tender Box** kept at "Reception counter, Ground floor, **E.S.I.Corporation, Panchdeep Bhavan, 108, N.M.Joshi Marg, Lower Parel, Mumbai - 400 013**, for this

purpose. Tender received by any other mode will not be entertained.

4. No tender shall be entertained after due date and time as mentioned herewith and the delay on any account shall not be accepted.

5. No separate receipt will be given on submission of the tender.

6. The right to ignore any tender which fails to comply with the above instructions is reserved with ESIC.

7. Only one tender should be included in one cover.

**BID PRICE :**

1. All price should be **inclusive** of all taxes and duties.

2. The bidder shall be totally responsible for complying with all rules and requirements concerning all taxes and duties.

**OPENING OF BIDS :**

All bidder or their representatives if they so desire may remain present at the time of opening of the bid at the above address.

**PAYMENT TERMS :**

1. In any circumstance, no advance payment will be made.
2. Part payment against part supply/delivery /accepted items are not allowed.
3. **100%** payment will be made against invoice after successful supply of Stainless Steel Trolly as per specification / work order with full satisfaction and acceptance of this office.

**TDS CLAUSE :**

At the time of payment TDS, and any other Govt. levies applicable on bill as per Govt. of India instructions issued time to time shall be deducted

**AWARDING OF WORK ORDER :**

1. The tender will be evaluated on overall basis.

2. The Corporation **reserves the right** not to accept the lowest bid or to accept any bid or to divide the whole or a part of the work order among a number of bidders without assigning any reasons thereof & no correspondence will be entertained in this regard and decision of ESIC in this regard will be final and binding.

Please feel free to consult this office in any working days for any relevant query /specification/Sample/ details/ information

Yours faithfully,

Sd/-
**Anil Premallu**
Asstt. Director (General)